Regarding Empanelment of Consultants for IT Projects in Government of Maharashtra - Educational Qualification of Consultants

Government of Maharashtra
Directorate of Information Technology
Government Circular No: GAD-IT 080/4/2014-O/O DIRECTORATE OF IT-DIT (MH)
Mantralaya, Mumbai – 400 032
Date: 5th March, 2024

Reference:

1. Government Resolution - GAD-IT 080/4/2014-O/O DIRECTORATE OF IT-DIT (MH) dated 5th Oct 2023.
2. Government Circular - GAD-IT 080/4/2014-O/O DIRECTORATE OF IT-DIT (MH) dated 27th Oct 2023.
3. Government Circular - GAD-IT 080/4/2014-O/O DIRECTORATE OF IT-DIT (MH) dated 15th Dec 2023.

Government Circular:

Government of Maharashtra vide above referenced Government Resolution had empaneled IT Consultancy firms for a period of 5 Years (Five Years).

With reference to above and the Educational Qualifications mentioned in the GR the Departments (or the allied offices under it / corporations / boards (independent bodies) etc.) can:

- Use clauses under Section 24.19 of the RFP (Change Orders) to change the "Profile of Personnel" required for the engagement. Relevant RFP section attached as Annexure A.
- Not change the "Years of Experience" mentioned in the GR for the Category of resources required for the engagement.

This Government Circular of Maharashtra Government is available at the website www.maharashtra.gov.in. Reference no. for this is 202403051249430211. This order has been signed digitally.

By order and in the name of Governor of Maharashtra.

Nima Arora

Digitally signed by Nima Arora
DN: c=IN, o=Personal, title=2174, pseudonym=435B51B0AAE4C44ACEB1B1AF3241B793, 2.5.4.20=34d76e28af2bcd42adc23e6ca1c2f7305f9112de62ec215e0669c920a2ed3c6a, postalCode=110075, st=Delhi, serialNumber=5534D51E4F4D751D5FAA98E45034CAFDB74783495865C131A856E68169B6504D, cn=Nima Arora
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(Nima Arora)
Deputy Secretary & Director

To:

1. Secretary to Governor,
2. Secretary to Chief Minister,
3. Personal Secretary to ALL Ministers/All Ministers of State,
4. Personal Assistant to Chief Secretary,
5. Additional Chief Secretary/Principal Secretary/Secretary of All Departments,
6. Registrar, High Court (Original Side) Mumbai,
7. Registrar, High Court (Appeal Side) Mumbai,
8. Registrar, Lok Ayukta, Up Lok Ayukta, Maharashtra State Mumbai,
9. Secretary, Maharashtra Public Service Commission Mumbai,
10. Secretary, Maharashtra Vidhan Mandal Sachiwalaya Mumbai,
11. Auditor, Accountant General (A&E), Maharashtra Mumbai,

12. Auditor, Accountant General (A&E), Maharashtra Nagpur,
13. Auditor, Accountant General (Audit), Maharashtra Mumbai,
14. Auditor, Accountant General (Audit), Maharashtra Nagpur,
15. Pay and Accounts Officer, Mumbai
16. Residential Audit Officer, Mumbai
17. Director General of Police, Maharashtra State Mumbai
18. All Commissioners of Police,
19. All Divisional Commissioners,
20. Commissioners of All Municipal Corporations,
21. All Collectors,
22. All CEOs of Zilla Parishad/Municipalities,
23. All Departments of Mantralaya,
24. All Head of the Departments and Head of the Offices of Govt. of Maharashtra,
25. Select file.

Annexure A - Change Orders section of the RFP

24.19 Change Orders

1. The Purchaser may at any time, by written order given to the Selected Agency, make changes within the general scope of the Contract in any one or more of the following:
   - Profile of personnel required
   - Scope of work as part of DPR, Bid management, Project management etc.
2. If any such change causes an increase or decrease in the cost of, or the time required for, the Selected Agency's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Value or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Selected Agency for adjustment under this Clause must be asserted within fifteen (15) days from the date of the Selected Agency's receipt of Purchaser's Change Order.
3. Procedure of Change Orders

3.1. Upon receiving any revised requirement/advice, in writing, from the Purchaser, the Selected Agency would discuss the matter with the Purchaser.

3.2. In case such requirement arises from the side of the Selected Agency, it would communicate in writing the matter with Purchaser as well asdiscuss the matter, giving reasons thereof.

3.3. In either of the two cases as explained in Clause 3.1 and Clause 3.2 above, both the parties will discuss on the revised requirementfor better understanding and to mutually decide whether such requirement constitutes a Change Order or not.

3.4. If it is mutually agreed that such requirement constitutes a "Change Order" then the Selected Agency will study the revised requirement and assess subsequent schedule and cost effect, if any.

3.5. If Purchaser accepts the implementation of the Change Order in writing, then the Selected Agency shall commence to proceed with the enforcement of the Change Order.

3.6. In case, mutual Agreement under Clause 3.4 above, i.e. whether new requirement constitutes the Change Order or not, is not reached, then the Selected Agency in the interest of the works, shall continue providing Services as defined under the Contract. The time and cost effects in such a case shall be mutually verified and recorded. Should itestablish that the said work constitutes a Change Order, the same shall be compensated taking into account the records kept in accordance with the Contract.

3.7. The Selected Agency shall submit necessary back up documents for

the Change Order showing the break-up of the various elements constituting the Change Order for the Purchaser's review. If no Agreement is reached between the Purchaser and Selected Agency within 30 days after Purchaser's instruction in writing to carry out the change concerning all matters described above, either party may refer the dispute to the 'Management Committee' comprising of senior officials from the DIT, GoM.